



## PRIVACY NOTICE

To help you understand how we protect your personal information, this notice describes our current privacy policy and practices. We will advise you of our privacy policy and practices before establishing an account and at least once a year, after that, as required by law.

### COMMITMENT TO PRIVACY

At Mountain Pacific, your privacy is important to us. You trust us with your personal and financial information, and we honor that trust by handling your information carefully and sensibly. The benefits from these protections apply to all our customers. We treat the information of our current and former customers in the same manner.

- We do not sell or rent to anyone the information you have entrusted to us;
- We do not share your personal information with non-affiliated companies who want to market their products or services to you;
- We do not offer an opportunity for you to prevent or “opt-out of” information sharing since we only share personal information with others as allowed by law.

### OUR SECURITY STANDARDS

We have high-security standards to keep the information we have about you safe. We maintain strict control over access to your information. Mountain Pacific restricts access to client information to those employees and affiliated/nonaffiliated entities who need to know that information to provide products or services to the client and who have signed a copy of our privacy policy. To guard your nonpublic personal information from unauthorized disclosure, we maintain physical, electronic and procedural safeguards.

### INFORMATION WE MAY COLLECT AND USE

During providing our clients with certain advice, we may receive nonpublic personal financial information from our clients, their accountants and other representatives, such as: financial statements, tax and income information, social security numbers, bank account information, and other personal financial information. All nonpublic personal information we receive is held in strict confidence in accordance with our professional obligations, and is not released to people outside the firm, except with your consent, as required by law, or to explain our actions to professional organizations that we belong to.

### INFORMATION WE MAY DISCLOSE

We may share certain information with non-affiliated third parties who assist us in providing our services to you (such as administrative, client services, or marketing services). When we hire other parties to help us conduct our business, we require them to protect your personal information. Further, we do not permit them to use or share your personal information for any purpose other than the work they are doing on our behalf or as required by law.

### QUESTIONS

If you have any questions regarding our privacy policy, please call us at (208) 336-1422.